

SAN BRUNO

Community Foundation

Board of Directors

Emily Roberts, *President* • Jim Ruane, *Vice President* • John P. McGlothlin, *Secretary* • Tim Ross, *Treasurer*
Raul Gomez • Nancy A. Kraus • Malissa Netane-Jones
Leslie Hatamiya, *Executive Director*

AGENDA

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Board of Directors

March 4, 2020

7:00 p.m.

Meeting Location:

San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno

In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas, and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office at 650-616-7058.

1. Call to Order/Welcome

2. Roll Call

3. Public Comment: Individuals are allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, contact the President to request that the Board consider your comments earlier. It is the Board's policy to refer matters raised in this forum to staff for research and/or action where appropriate. The Brown Act prohibits the Board from discussing or acting upon any matter not agendaized pursuant to State Law.

4. Presentation: Recognition of Georganne Perkins for her service on the San Bruno Community Foundation Investment Committee

5. Approval of Minutes: January 13, 2020, Special Board Meeting

6. Executive Director's Report

7. Consent Calendar: All items are considered routine or implement an earlier Board action and may be enacted by one motion; there will be no separate discussion unless requested by a Board Member or staff.

- a. Adopt Resolution Canceling the April 1 and May 6, 2020, Regular Meetings of the Board of Directors

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- b. Adopt Resolution Authorizing Executive Director to Bind Directors and Officers Liability Insurance Policy from Philadelphia Insurance Companies for an Amount Not to Exceed \$17,954
- c. Adopt Resolution Adjusting Executive Director's Compensation
- d. Adopt Resolution Authorizing Executive Director to Execute Five-Year Office Lease Extension for an Amount Not to Exceed \$80,990
- e. Receive and Approve Treasurer's Report (December 2019 and January 2020 Financial Statements)

8. Conduct of Business

- a. Receive Report on Recreation and Aquatics Center Project from the City of San Bruno
- b. Receive Report on Music Education Strategic Initiative
- c. Receive Report on Other Programs (Community Grants Fund, Crestmoor Neighborhood Memorial Scholarship, and Other Strategic Grants)
- d. Receive Report from Audit Committee and Adopt Resolution Authorizing President Emily Roberts to Execute a Contract with Novogradac & Company LLP for Audit and Tax Preparation Services for Fiscal Year 2019-2020 for an Amount Not to Exceed \$9,500
- e. Receive Report from Investment Committee

9. Board Member Comments

10. Adjourn